



## GENERAL MANAGER OPPORTUNITY

Pine Creek Sporting Club is the premier exclusive, members-only champion clay and wing shooting Club on 2,424 acres of natural woodlands, quail fields, creeks, ponds and trails in Okeechobee, Florida. Founded in 2008, Pine Creek is a full-service, private sporting Club for members and their guests to enjoy the best of Florida's outdoor ranching experiences.

At Pine Creek Sporting Club nature's landscape stretches to the horizon with pines, loblollies, hundred year-old live oak trees and sable palms overlooking fields of glistening palmettos. A brace of very birdie pointers are ready to work endless acres of quail fields. A beautifully appointed ranch style lodge is complete with porch rockers and a fire pit aglow with memories.

Quarter horses are tacked and ready at the stables for trail rides. Gate to gate the property is approximately 7 miles long by 3 miles wide. This native habitat supports an abundance of wildlife including white tail deer, Osceola turkey, quail, dove, sandhill cranes and wild hog, as well as many of the more than 400 species of indigenous and migratory birds documented in Florida.

For those inclined to the more passive side of ranch life, there are miles of bridle paths and nature trails along with canoe and bike trails for exploring, wildlife viewing and photography. One could also just relax with a book by the pool or unwind and revitalize in the fitness center. The serene wildlife enriched property clearly indicates the health of the pristine land on which the club is located.

Membership is available through the purchase of a Ranch or Cabin. There are twenty-eight ranch sites ranging from 40 to 200 acres. We also offer twenty-three Lakeside Cabins, situated around a 5-acre lake in the southwest corner of the property, and twenty Hammock Cabin sites.

Pine Creek Sporting Club is committed to preserving and perpetuating Florida's ranch lifestyle and outdoor heritage while providing uncompromised service with integrity and professionalism.

## GENERAL MANAGER JOB DESCRIPTION

A unique opportunity is available for candidates with a successful track-record of leadership and exceptional hospitality operations management in private clubs or high-end establishments in the hospitality industry. We are conducting the General Manager search for Pine Creek Sporting Club, premier exclusive, members-only champion clay and wing shooting Club on 2,424 acres of natural woodlands, quail fields, creeks, ponds and trails in Okeechobee, Florida.

Pine Creek Sporting Club is searching for a highly skilled General Manager to lead a high-performing team to achieve the ultimate in delivering exceptional hospitality experiences. Successful candidates are well-organized and can handle multiple projects simultaneously while managing his or her time effectively to achieve a healthy work-life balance. This position requires experience in both private clubs and management of a homeowner's association.

The General Manager will oversee all club and home association operations and be fully responsible for financial accountability reporting directly and working closely with the Board of Directors. The right candidate will be preserving and perpetuating Florida's ranch lifestyle and outdoor heritage while providing uncompromised service with integrity and professionalism. This talented leader should embody the Pine Creek core values of southern hospitality, conservation, excellence in delivering unique and memorable member experiences while motivating a high achieving team of professionals.

***Supervisory Responsibilities:***

- Oversee all Club operations and professional staff including:
  - Controller
  - Property Manager
  - Executive Chef
  - Hunt Master
  - Shooting Professionals
  - Concierge
- Implement employee-employer relation policies
- Resolution of inter-departmental disputes

***Duties/Responsibilities:***

- Administer and establish Club policies and operating procedures
- Attend, manage and record all Board of Directors meetings
- Ensure Club compliance with all local, state and federal laws
- Participates as ex-officio member of all committees
- Represent the Club to members, guests, and the public as required to foster and support desirable relationships and enhance the Club brand
- High visibility required for Club dining and active social evenings
- Establish operating and capital budgets and approve all expenditures
- Maintains total financial responsibility for the Club operations
- Oversee all financials and ensure complete transparencies of such with the Board of Directors
- Provide counsel to the Board on recommended capital improvements and suggest funding opportunities
- Manage all aspects of the Cabins and Hammocks COA's as required by the Master Pine Creek Sporting Club HOA.
- Create and execute Club annual calendar of social programs and activities that exceed member expectations
- Ensure all facilities, services and products are delivered according to Club quality standards to meet and exceed members satisfaction levels

***Education and Experience:***

- CAM license recommended; management of a Homeowners Association preferred
- CMAA, [NCSA](#), [UWF](#) (or similar) affiliations
- 7-8 years of experience in five-star private club level properties
- Personal experience in hunting, sport shooting, equine, etc.
- Solid experience with lodging components